

Team Role Model Information (to be provided to Techsploration staff):

- Please provide the **names and email addresses** of your official Team Role Models.
- Include a **short biography** (one paragraph) and a **photo** for each Role Model. We require the bio in advance so we can send the introduction email promptly once the school submits their participation details.
- While additional individuals may participate in the workplace tour and be introduced, we need the **primary team Role Model(s)** identified for RSVP forms, certificates, and student presentations.

Introduction to School Team:

- **School pairings are not shared in advance** as they are subject to change. We aim to match each school with a Role Model from a field the school hasn't explored recently.
- **Thank you for your patience** as we prepare the introduction email. We'll do our best to accommodate your preferred conference division.
- **The introduction email will be sent** once the paired school has completed their program permission forms.
- This email will introduce you to the school's team teachers, who coordinate the program at their school. Ongoing communication between you and the teachers will be essential for planning the first phase of the program: **Techsploration Goes to Work**.
- **Note:** If your organization has additional individuals who will be helping to coordinate the worksite visit, please let us know so we can add them to the introduction email and let teachers know that they will most likely be communicating with them versus their role models.

Phase 1: Techsploration Goes to Work (January – May)

Online Safety Training:

- Teams will complete online safety training (WHMIS and CELT) provided by Techsploration and Construction Safety Nova Scotia.

Workplace Visit:

- Students will visit their Role Model's workplace to learn about the career and connect with other women in similar roles.
- Visits typically run from **approximately 9:30 AM to 2:00 PM**, depending on the school's location and travel time.
- **You will coordinate the agenda and schedule** for the day in collaboration with the team teachers.
- Employers are kindly asked to **provide lunch** for the visiting students. Any dietary restrictions will be communicated in advance by the teachers or Techsploration staff.

Workplace Policies:

- Please share any security, cell phone, photo, or clothing policies with the teachers before the visit.

Personal Protective Equipment (PPE):

- **Techsploration can provide work boots** for students if required. Please let us know in advance if they will be needed for your workplace visit.
- **All other required PPE** should be supplied by the employer.
- If your organization is able to provide work boots, please inform us to avoid duplication.

Student Presentation:

- After the workplace visit, the team will create a presentation, typically a combination of a skit and PowerPoint, highlighting their Role Model's career. Teachers may check in periodically to ensure the project is progressing in the right direction.

Phase 2: Techsploration Goes to School (February – April)

Role Model Presentation:

- Teams present their Role Model's career at a school event, which Role Models are encouraged to attend (virtually) to support accuracy and professionalism. Techsploration staff will also attend, and the date will be set collaboratively with teachers.

Phase 3: Techsplorer Events (April – May)

Divisional Events:

- Schools are assigned to one of three regional **Techsplorer Events**.
- Each team attends a two-day conference where they present their Role Model project in a friendly competition, participate in career readiness workshops, and connect with other inspiring SETT Role Models.

Role Model Participation:

- **Join us for the Thursday evening banquet and Friday's event** to view student presentations and network.
- **Participate in Friday afternoon's Round Robin**—a career fair-style session where schools visit your booth for 7–8 minutes.
- Booths can include banners, videos, career info, or hands-on activities. Be ready to share your career story and answer questions.

Event Details:

- **Thursday:** Registration starts at 5:00 PM; the banquet runs until 7:30 PM. Post-banquet student workshops do not require Role Model attendance.
- **Friday:** Includes breakfast (7:45–8:45 AM), presentations, lunch, and the Round Robin, wrapping up by 3:30 PM.
- An official agenda and RSVP form will be shared closer to the event.

Additional Participation:

- Companies may join other divisional events as guest Role Models for the Round Robin.
- To express interest or share division preferences/conflicts, email Margaret and Jenna.

Thank you again for your participation!

We're excited to welcome you to Techsploration! Your participation plays a vital role in inspiring the next generation to explore careers in STEM and Skilled Trades, helping to shape their futures. If you have any questions as you prepare, please don't hesitate to reach out. Together, we'll create a meaningful and memorable experience for all involved.

Margaret Davidson (She/Her)

PROGRAM MANAGER

C: (902) 403-1649

E: margaret.davidson@techsploration.ca

Jenna Slaunwhite (She/Her)

PROGRAM COORDINATOR NS & PEI

C: (902) 497-6452

E: jenna.slaunwhite@techsploration.ca